3 4

A RESOLUTION APPROVING CREDIT FOR PAST SERVICE WITH ANOTHER INDIANA POLITICAL SUBDIVISION FOR NANCY J. BERNING.

WHEREAS, Ordinance G-15-92 and City of Fort Wayne/City Utilities Policy and Procedure Number: 6.6 A.

2. (a) and (b.) provides employees hired on or after April 2, 1992, may be granted credit for past service with another Indiana political subdivision for the purposes of determining eligibility for vacation leave upon the approval of the Mayor and the Common Council; and

WHEREAS, the City of Fort Wayne desires to hire Nancy J. Berning for the position of Staff Auditor and grant her credit for past service with the Indiana State Board of Accounts for the purposes of determining eligibility for vacation leave; and

WHEREAS, approval of the Common Council is necessary to allow credit for Nancy J. Berning's past service with the Indiana State Board of Accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. The Common Council of the City of Fort Wayne, Indiana, pursuant to Ordinance G-15-92 and City of Fort Wayne/City Utilities Policy and Procedure Number: 6.6 A. 2. (a) and (b.), approves Nancy J. Berning credit for her past service with the Indiana State Board of Accounts.

SECTION 2. That this Resolution shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM

AND LEGALITY

J. I moll

J. TIMOTHY MCCAULAY, CITY ATTORNEY

CITY OF FORT WAYNE/CITY UTILITIES

POLICY AND PROCEDURE

SUBJECT: VACATIONS

NUMBER: 6.6 PAGE: 1 of 2 EFFECTIVE DATE: AS ADOPTED BY CITY

COUNCIL ON NOVEMBER 9, 1993

A. GENERAL

1. For the purpose of this policy statement, the term "service" shall be defined as the period of uninterrupted, continuous full-time employment with the City or Utilities from the date of most recent hire to the present, including those Paid Leaves of Absences for which the employee is eligible to receive his/her normal salary.

- 2. Returning employees who have formerly severed employment with the City or Utilities shall be treated as follows in accordance with City Ordinance G-15-92:
 - a. Former employees of the City or its Utilities who are rehired, or employees with past service with another Indiana political subdivision, will not gain in seniority as the result of any prior service but will be given credit for such prior service for the purpose of determining eligibility for vacation leave if the prior service is reinstated by PERF (Public Employees' Retirement Fund), at the time that PERF credits the service.
 - b. This section shall apply to all employees who were first employed by the City or its Utilities on or before April 1, 1992, and who leave, or have left, such employment on or after November 1, 1987. Employees hired on or after April 2, 1992, shall be subject to this section provided, however, credit for past service with another Indiana political subdivision may be granted only with the express approval of the Mayor and the Common Council.
- 3. Vacation time for regular part-time employees will be prorated based on the number of hours the employee works on an annual basis.
- 4. Vacation time allowed for full-time employees will be as follows:
 - a. Upon completion of one (1) full year of service, and through the year in which an employee completes his/her fifth (5) year of continuous service, the employee shall be eligible for two weeks (10 days) of paid vacation per year which is accrued at the rate of 1.54 hours for each week employed in a pay status. Employees with a labor grade designation of 15 and above shall be eligible to use two weeks of vacation after successfully completing their trial period.
 - b. In the year an employee completes six (6) years of continuous service and each year thereafter through the end of the fourteenth (14) full year, he/she shall be eligible for three weeks (15 days) of paid vacation per year which is accrued at the rate of 2.31 hours for each week employed in a pay status.

BILL NO. G-92-03-10 (AS AMENDED) (US amended)

GENERAL ORDINANCE NO. G - 15-90

AN ORDINANCE CLARIFYING ELIGIBILITY FOR PAID VACATION LEAVES

WHEREAS, confusion exists as to how to calculate vacation leave for employees with a break in service with the City or recruited from other governmental units;

NOW THEREFORE BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. Former employees of the city or its utilities who are rehired, or employees with past service with another Indiana political subdivision, will not gain in seniority as the result of any prior service but will be given credit for such prior service for the purpose of determining eligibility for vacation leave if the prior service is reinstated by PERF (Public Employees' Retirement Fund), at the time that PERF credits the service.

employees who were first employed by the City or its utilities on or before April 1, 1992, and who leave, or have left, such employment on or after November 1, 1987. Employees hired on or after April 2, 1992, shall be subject to said provision provided, however, credit for past service with another Indiana political subdivision may be granted only with the express approval of the Mayor and the Common Council.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Clitus R Edmonds

Council Member

APPROVED AS TO FORM AND LEGALITY

J. Timothy McCaulay City Attorney

Read the first ti	me in full and	d on motion	by Oclan	nech,
and duly adopted, read	1111		(and the City)	Lan Commitsaton
for recommendation) and the Common Council Coun	d Public <u>Hear</u> ncil Conferen	ce Room 12	8, City-County Bu	illaing, Fort
Wayne, Indiana, on	, 19	<u>, the</u> , at		day of o'clock
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19 Y , at the hour	of 5:00	o'clock	M., E.S.	Γ.
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		PAUL HE	LMKE, MAYOR	

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Building, Fort Wayne, Indiana, of, 1	.9, at	o'clock_	M., E.S.T.
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	PAUL	HELMKE, MAYOR	

I move for recensider for the Resolution #

Resolution #

R-94-09-07

Re: Many Berning

to be considered at the meeting lity Commist

meeting (9/27/94)

World Long

MEMORANDUM

TO:

City Council

FROM:

Stefan Pittenger, Director of Internal Audit

RE:

Resolution to Grant Credit for Past Service

DATE:

August 29, 1994

Ordinance G-15-92 allows employees hired on or after April 2, 1992 credit for past service with another Indiana political subdivision for the purposes of determining eligibility for vacation leave, only with the express approval of the Mayor and the Common Council. The Mayor has given his approval to allow a candidate for a staff auditor position credit for her past service as an employee of the State Board of Accounts. We are asking Council for the same approval with this resolution.

The candidate, Nancy J. Berning, is a certified public accountant and has been a field examiner with the State Board of Accounts for the past twelve years. She currently receives twenty vacation days and three personal days a year with the State because of her length of service. Without Council approval, the City would offer ten vacation days and eight personal days for a net loss of five days a year. With Council approval, the City would offer her five additional vacation days and thus cause her to break-even in time off. She is also losing two holidays, two election days and a four day work week by coming to the City. Therefore, approval of her past service is necessary before she will accept the position offered.

94-09-07

DIGEST SHEET

TITLE OF ORDINANCE <u>RESOLUTION</u>
DEPARTMENT REQUESTING ORDINANCE INTERNAL AUDIT
SYNOPSIS OF ORDINANCE APPROVES NANCY J. BERNING CREDIT FOR PAST
SERVICE WITH THE INDIANA STATE BOARD OF ACCOUNTS FOR THE PURPOSE OF
DETERMINING ELIGIBILITY FOR VACATION LEAVE.
EFFECT OF PASSAGE NANCY J. BERNING WILL RECEIVE CREDIT FOR PAST
SERVICE WITH THE INDIANA STATE BOARD OF ACCOUNTS FOR THE PURPOSE OF
DETERMINING VACATION LEAVE.
EFFECT OF NON-PASSAGE NANCY J. BERNING WOULD NOT RECEIVE CREDIT
FOR HER PAST SERVICE WITH THE STATE BOARD OF ACCOUNTS.
MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS)
ASSIGNED TO COMMITTEE (PRESIDENT)

BILL NO. R-94-09-07

REPORT OF THE COMMITTEE ON

CLETUS R. EDMONDS - DONALD J. SCHMIDT - CO-CHAIR

ARCHIE L. LUNSEY DAVID C. LONG

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DATED: 10-11-94.

Sandra E. Kennedy City Clerk